

REGISTERED CHARITY NUMBER: 284583

**TRUSTEES' REPORT AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2014
FOR
PRADER-WILLI SYNDROME ASSOCIATION UK**

PRADER-WILLI SYNDROME ASSOCIATION UK

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FOR THE YEAR ENDED 31 MARCH 2014**

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PRADER-WILLI SYNDROME ASSOCIATION UK

**TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2014**

The trustees present their report with the financial statements of the charity for the year ended 31 March 2014. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Royal Patron:

HRH The Princess Michael of Kent

Patron:

Dr Malcolm Donaldson MD, FRCP, DCH

Celebrity Patron:

Ms Jo Brand

President:

Genet

Prof Tony Holland BSc, MBBS, MRCP, FRCPsych, MPhil, Dipl Hum Clin

Vice-Presidents:

Dr Tim Barrett
Dr David Clarke
Dr Nick Finer
Dr Tony Goldstone
Prof Hilary Hoes
Prof Chris Oliver
Dr Paul Siklos
Dr Joyce Whittington

Trustees:

Mrs Maria Jordan	(Chairman)
Mrs Joyce Smith	(Deputy-Chairman)
Mr Michael Griffin	(Treasurer)
Mr Ian Metcalf	(Secretary)
Mr Leonard Bartlett	
Mr John Booth	
Ms Jane Hicks	
Mr Bob Kirkland	
Mrs Helen Ryan	

Chief Executive:

Ms Susan Passmore

Registered Office:

Suite 4.4, Litchurch Plaza
Litchurch Lane
Derby, DE24 8AA

Bankers:

HSBC Bank plc
1 St Peter's Street
Derby, DE1 2AE

Auditors:

Cameron Hughes Limited
Chartered Accountants
16 Jubilee Parkway
Jubilee Business Park
Derby, DE21 4BJ

EVENTS SINCE THE END OF THE YEAR

Information relating to events since the end of the year is given in the notes to the financial statements.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Status and Administration

The Prader-Willi Syndrome Association UK (the Association) is constituted as a charity originally formed in 1981 and registered with the Charity Commissioners under Charity Number 284583 in May 1982. The original Constitution, the Association's governing document, has been amended at various times in subsequent years in order to comply with changes to charity law. The Charity is also known as PWSA UK and operates from its Registered Office at Suite 4.4, Litchurch Plaza, Litchurch Lane, Derby, DE1 2AE.

Governance and Organisational Structure

The Association is governed by a Board of Trustees consisting of not less than six members of the Association. These are elected for twelve months at the Annual General Meeting (AGM) and, together with any co-opted members, are the Trustees of the Association. At the first meeting after the AGM the Trustees elect from its number a Chairman, Deputy Chairman, Treasurer and Secretary who are known as the Honorary Officers of the Association. The Board of Trustees normally meets, four to five times a year at its office in Derby or in London.

The Association remains "parent led". It invites expressions of interest from prospective Trustees who are then invited to become involved with a particular aspect of its work. There will be a meeting with the Chairman and the Chief Executive in order to identify their strengths, weaknesses and particular interest and are provided with a comprehensive induction pack. Following a period of induction the prospective Trustee will be considered for election at a subsequent AGM.

The Trustee Board operates a sub-committee structure in order to best use the diverse skills of its members, these sub-committees are:

- Finance Working Group
- Service Delivery Working Group
- Fundraising Working Group

The sub-committees operate within agreed Terms of Reference and make recommendations to the Trustee Board.

The Trustees have adopted the Charity Commission's guidance 'Good Governance: a Code for the Voluntary and Community Sector' and will audit their performance against this standard at the AGM.

Declaration of Interest and Internal Controls

The Association has in place general decision-making and financial controls: the Chief Executive and all staff members are fully accountable to the Trustee Board and there are set levels of financial delegation requiring Trustee approval at modest thresholds of commitment and expenditure.

The Association has adopted a Declaration of Interest statement that invites Board meeting participants to declare a pecuniary and non-pecuniary interest at the outset of every Board meeting.

This is in addition to the Register of Interests and transactions with related parties annual declaration that is maintained by the office in Derby.

Organisation structure

The day-to-day authority and management of the Association's activities are delegated to the Chief Executive who prepares Board reports on progress made against targets within the three year Strategic Plan, the Annual Business Plan and the Risk Management Strategy.

The Association has a supervisory and appraisal system in place. All employees have a designated line manager who directs and supports staff to fulfil their own and the organisation's objectives which are consistent with the strategic aims set by the Trustee Board.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The Trustee Board ensures that the major risks which the Association is exposed to have been identified, reviewed and assessed in order for systems to be established to mitigate those risks and in order to achieve our charitable objects.

The Risk Management Strategy has been produced by the Chief Executive and her Staff Team looking at the areas of Governance, Financial, Operations, Law and Regulation, and is overseen by the Finance Working Group, who in turn report to the Board of Trustees.

The Trustee Board monitors the risks annually and receives interim reports on the action being taken to mitigate the identified major risks at their regular Board meetings.

In this way the Association manages uncertainty and mitigates risk against activities that threaten its short, medium and long-term survival on behalf of its membership.

OBJECTIVES AND ACTIVITIES

Objectives and Activities

This section has been prepared in a way to ensure we meet the public benefit reporting requirements as set out in the Charity Commission's reporting guidance.

Charitable Objects

- To promote the care, welfare, treatment, interests, education, residential provision, vocation/occupation, social activities, moral/physical well-being, and advancement of people with Prader-Willi Syndrome by any appropriate means.
- To contact people with Prader-Willi Syndrome (PWS) and their families and carers in order to offer information about the Syndrome and its management, and help to access care and support from health, social welfare and other services.
- To inform the health, education, and social welfare services, other statutory agencies and the public in general about the Syndrome by any appropriate means.
- To offer relevant training to service providers, and to families and carers, in the management of the Syndrome.
- To raise funds and to invite and receive contributions by way of subscriptions, donations, and otherwise.
- To establish and support mutual help groups and volunteer networks, and to help to co-ordinate the activities of such groups.
- To foster and support research into the causes and alleviations of the disorder.
- To prepare or to procure, and to disseminate in any form or by any means, such information as shall further these aims of the Association.
- To do all such other lawful things to advance the Aims & Objects as the Trustee Board think fit.

The Association exists to improve the lives of people with PWS and all those affected or who work with them. PWS is a rare disease which impacts greatly upon those with PWS and their families. PWS is complex and remains little understood relative to other conditions. As a result the medical, social, educational and parental support for those with PWS requires continued input and support from the Association.

The Association is UK wide and aims to meet the needs of those with PWS; parents, carers, academics and professionals and does so via the provision of information, training, advice, guidance, family friendly activities, crisis intervention, conferences, support for research and access to specialist expertise.

Our services are available to individuals, families and institutions where lives and work are affected by PWS whether or not they are members of the Association. Some activities require a financial contribution to be made where funding is not available but the cost is subsidised by the Association and charges are not levied to the degree that would disadvantage participation by anyone with a limited income. We encourage membership of the Association to all those interested in our work or concerned with the Syndrome and have a membership subscription.

ACHIEVEMENT AND PERFORMANCE

The Association meets its charitable objects and annual objectives by providing a range of support services for people with PWS, their families and those who work alongside them.

This is done in a variety of ways from telephone helpline support, information resources, attendance at multi-disciplinary clinics, family days and weekends as well as providing training, organising conferences and contributing to the PWS knowledge transfer process.

Communication with our membership via the helpline, emails and meetings continues to be the principal focus of our staff, who dealt with some 735 requests. This is apart from attendance and facilitating at 24 multi-disciplinary clinics in Brighton, Chelsea and Westminster, Birmingham and Glasgow throughout the year. These are increasingly becoming popular not only for parents to be able to see a number of specialists, doctors and clinicians in one place but also to meet with other parents where the focus is mainly on health and medical matters.

We have renewed our website to improve navigation, engagement and security, given the importance of this in our communication and information dissemination. We continue to interact with our members through our Facebook page and Twitter account, and are members of a further three parent led Facebook pages.

We continue to review and update the information and publications we have available and have been compiling the PWS Journey which will comprise of sections containing relevant information for the age ranges birth-2, 2-5, 5-10, 10-13, 13-18, 18-25, 25-40 and 40+.

The need for specialist PWS knowledge across the professional world of residential care, social services, and education amongst others meant that the Association ran 26 training courses this year and 24 learners completed our accredited AIM award course.

Our social events continued to be well attended and we welcomed people with PWS and their friends and families at 7 family days, 6 Christmas parties and a family weekend break.

The Association continues to facilitate the Residential Care and Supported Living Providers Forum which meets three times a year to share best practice, promote peer learning, collaborative working and improved outcomes for people with PWS in their care.

The Association continues to fund research where we can and The Vagus Nerve Project, headed by Professor Tony Holland, has now led to a further research project entitled 'MRI study of neural endophenotypes in Prader-Willi syndrome'. The funding originally donated by PWSA UK to the VN project was not all used and is now being directed to part fund this further project until April 2015. The Association has also granted £13,735.50 for a project headed by Prof Chris Oliver 'Skin picking in Prader-Willi Syndrome: development and evaluation of a mobile app to record behaviour'. In addition, the Association continues to provide opportunities for people living with PWS and their families to take part in research projects.

IPWSO International Conference

After several years of planning the IPWSO International Conference took place in Cambridge in July and was deemed an outstanding success and a total of 552 delegates attended the various strands of the conference from 37 countries. Most importantly we were able to welcome 219 parents and carers and 76 people with PWS. The investment in staff time in delivering it represented a major investment of resources by the Association given the scale of the conference and the international remit.

Organisational Development

Driven by the outcome of the Strategic Plan and staff resignations and subsequent restructuring, the Association now has a full time Service Delivery team in place headed by Jackie Waters and supported by Erin Deegan. Together with the proposed recruitment of a Volunteering Project Manager, it is expected that the Association's ability to meet its identified objectives will be much enhanced. Leanne Nicholson joined the team as our fundraiser.

ACHIEVEMENT AND PERFORMANCE

Volunteering Network

It has become clearer than ever that the Association has not been as effective as it could have been with the deployment of its volunteers. It has always relied upon the goodwill, knowledge and experience of its members many of whom make themselves available to speak to other members to offer peer support when needed; people with PWS and their families continue to respond to requests for assistance with surveys and more formal research.

This valuable resource requires effective coordination and the Trustee Board has made this a top priority for the coming financial year. It is planned that the Association's 19 volunteers will be expanded and be supported by a dedicated Volunteering Project Manager.

Income Generation

PWSA UK is not only member-led but depends on the fundraising efforts of its members for 81% of its funding. Without this it would be unable to operate. We are grateful to all of our fundraisers and particular thanks go to New Directions and Gretton Homes, the Virgin London Marathon runners, the British 10K and the Ride 100 cyclists.

FINANCIAL REVIEW

Reserves policy

It is the policy of the Association to accumulate a general reserve as well as a designated reserve to support specific purposes over the coming years. The "designated" reserves currently stand at £160,833.

The Trustees have agreed that the unrestricted reserves should not fall below three months operating costs, which is the minimum recommendation of the Charity Commission. The balance of the Association's 'general' reserves is currently £90,869. Total unrestricted reserves now stand at eight and a half months of operating costs.

Principal funding sources

The core activities of the Association have been funded from our core income. The Association is heavily reliant upon the efforts of our membership and others associated with the Charity.

However, the Association continues to be affected by the reduced levels of disposable income available to support the charitable sector and the continuing squeeze on our costs. Long term financial sustainability remains a top priority. Subscription membership which was introduced in 2012 is free to all people with PWS and in the first year for families of newly diagnosed people with PWS or their first contact with the Association. We currently have 173 members living with PWS, 163 household members, 127 individual members, 18 life members, 57 new diagnosis and new contact members and 2 gold corporate members.

Investment Powers, Policies and Performance

The investment policy of the Association is determined by the Trustee Board and enacted by the Chief Executive in consultation with the Finance Working Group. Currently all reserves are held in the bank deposit account. There are no investments in equities, gilts or bonds.

FINANCIAL REVIEW

Outcome

In the financial year under review, the Association received income of £429,762 and incurred expenditures of £434,747 resulting in a deficit on operating activities of £4,985. This result is distorted by the one-off financial effect of the International Conference, which impacted both our income and expenditure contributing an increase in income of 36%, and in expenditure of 57% over 2012-13.

Core income, without the effects of the International Conference, declined 6% and core expenditure remained flat compared with 2012-13 and the Association continues to monitor its overhead closely.

The general environment for small charities continues to be financially challenging and the Association's ability to maintain a position of mid-term viability remains key to offering our charitable services.

Pension Commitments

The Association has reviewed its commitments with regard to pension liability and has taken appropriate action as set out in the financial statements. The Trustees do not consider that the Association is currently at risk from unfunded pension commitments but will keep the situation under review.

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ON BEHALF OF THE BOARD:


.....
Mrs M Jordan - Trustee

Date: 2/11/14

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF PRADER-WILLI SYNDROME ASSOCIATION UK

We have audited the financial statements of Prader-Willi Syndrome Association UK for the year ended 31 March 2014 on pages eleven to twenty one. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the charity's trustees, as a body, in accordance with Section 145 of the Charities Act 2011 and regulations made under Section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the Statement of Trustees Responsibilities set out on page eight, the trustees are responsible for the preparation of the financial statements which give a true and fair view.

We have been appointed as auditors under Section 145 of the Charities Act 2011 and report in accordance with regulations made under Section 154 of that Act.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2014 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
PRADER-WILLI SYNDROME ASSOCIATION UK**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees' Report is inconsistent in any material respect with the financial statements ; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Cameron Hughes Ltd

Cameron Hughes Ltd
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

Derby

Date: *3/11/14*.....

PRADER-WILLI SYNDROME ASSOCIATION UK

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2014

	Not es	Unrestricted funds £	Restricted funds £	Total 2014 funds £	Total 2013 funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income	2	133,142	13,171	146,313	142,886
Activities for generating funds	3	137,282	-	137,282	139,784
Investment income	4	251	-	251	227
Incoming resources from charitable activities					
Charitable activities	5	<u>17,241</u>	<u>128,675</u>	<u>145,916</u>	<u>32,359</u>
Total incoming resources		287,916	141,846	429,762	315,256
RESOURCES EXPENDED					
Costs of generating funds					
Fundraising trading: cost of goods sold and other costs	6	25,131	-	25,131	22,720
Charitable activities					
Charitable activities	7	246,437	157,095	403,532	247,957
Governance costs					
Governance costs	9	6,054	-	6,054	6,120
Other resources expended					
Other resources expended		<u>30</u>	<u>-</u>	<u>30</u>	<u>-</u>
Total resources expended		277,652	157,095	434,747	276,797
NET INCOMING/(OUTGOING) RESOURCES BEFORE TRANSFERS					
		10,264	(15,249)	(4,985)	38,459
Gross transfers between funds					
	18	<u>28,202</u>	<u>(28,202)</u>	<u>-</u>	<u>-</u>
Net incoming/(outgoing) resources					
		38,466	(43,451)	(4,985)	38,459
RECONCILIATION OF FUNDS					
Total funds brought forward					
		<u>213,236</u>	<u>61,835</u>	<u>275,071</u>	<u>236,612</u>
TOTAL FUNDS CARRIED FORWARD					
		<u>251,702</u>	<u>18,384</u>	<u>270,086</u>	<u>275,071</u>


The notes form part of these financial statements

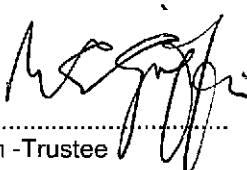
PRADER-WILLI SYNDROME ASSOCIATION UK

**BALANCE SHEET
AT 31 MARCH 2014**

	Not es	Unrestricted funds £	Restricted funds £	Total 2014 funds £	Total 2013 funds £
FIXED ASSETS					
Tangible assets	12	7,785	-	7,785	3,713
CURRENT ASSETS					
Stocks	13	8,358	-	8,358	11,880
Debtors	14	26,012	-	26,012	24,157
Cash at bank and in hand		<u>236,018</u>	<u>18,384</u>	<u>254,402</u>	<u>252,017</u>
		270,388	18,384	288,772	288,054
CREDITORS					
Amounts falling due within one year	15	(18,971)	-	(18,971)	(16,696)
NET CURRENT ASSETS					
		<u>251,417</u>	<u>18,384</u>	<u>269,801</u>	<u>271,358</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		259,202	18,384	277,586	275,071
PROVISIONS FOR LIABILITIES					
	17	(7,500)	-	(7,500)	-
NET ASSETS					
		<u>251,702</u>	<u>18,384</u>	<u>270,086</u>	<u>275,071</u>
FUNDS					
Unrestricted funds	18			251,702	213,236
Restricted funds				<u>18,384</u>	<u>61,835</u>
TOTAL FUNDS					
				<u>270,086</u>	<u>275,071</u>

The financial statements were approved by the Board of Trustees on 2/11/2014 and were signed on its behalf by:


Mrs M Jordan -Trustee


M Griffin -Trustee

The notes form part of these financial statements

1. **ACCOUNTING POLICIES**

Basis of preparing the financial statements

The financial statements of the Charity have been prepared in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' published in 2005 ('SORP'), with applicable accounting standards including the Financial Reporting Standard for Smaller Entities (effective April 2008) and with the Charities Act 2006. The financial statements are prepared using the historical cost accounting basis, and the accruals basis of accounting has been used in recognising both income and expenditure.

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included in the statement of financial activities when the Charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the Charity, are recognised when the Charity becomes unconditionally entitled to the grant.
- Donated services and facilities are included at the value to the Charity where this can be quantified. The value of the services provided by volunteers has not been included in these accounts.
- Investment income is included when receivable.
- Incoming resources from fundraising and charitable trading are accounted for when earned.
- Income resources from grants, where related to performance and specific deliverables, are accounted for as the Charity earns the right to consideration by its performance.
- Legacies are included when receivable.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered, and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of fundraising.
- Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the Charity and include the audit fees and costs linked to the strategic management of the Charity.
- All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly; others are apportioned on an appropriate basis, for example floor area, per capita or estimated usage.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2014

1. ACCOUNTING POLICIES - continued

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - 25% on cost

Office and computer equipment where capitalised are carried in the balance sheet at historical cost less depreciation.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

- Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity.

- Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.

- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Pension costs and other post-retirement benefits

The charity operates a defined contribution scheme, the assets of which are held separately from those of the Charity in an independently administered fund. Contributions are charged to the Statement of Financial Activities in the year in which they are payable to the scheme.

2. VOLUNTARY INCOME

	2014 £	2013 £
Gifts	-	-
Donations	110,028	118,769
Legacies	<u>36,285</u>	<u>24,117</u>
	<u>146,313</u>	<u>142,886</u>

3. ACTIVITIES FOR GENERATING FUNDS

	2014 £	2013 £
Fundraising events	124,747	132,812
Literature sales	<u>12,535</u>	<u>6,972</u>
	<u>137,282</u>	<u>139,784</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2014

4. INVESTMENT INCOME

	2014 £	2013 £
Interest on cash deposits held for investment	<u>251</u>	<u>227</u>

5. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	2014 £	2013 £
Conferences, training and holidays		
Charitable activities	<u>145,916</u>	<u>32,359</u>

6. FUNDRAISING TRADING: COST OF GOODS SOLD AND OTHER COSTS

	2014 £	2013 £
Staff costs	14,789	13,989
Administration expenses	900	900
Fundraising expenditure	<u>9,442</u>	<u>7,831</u>
	<u>25,131</u>	<u>22,720</u>

7. CHARITABLE ACTIVITIES COSTS

	Direct costs £	Support costs (See note 8) £	Totals £
Charitable activities	<u>378,348</u>	<u>25,184</u>	<u>403,532</u>

8. SUPPORT COSTS

	Finance £	Human resources £	Other £	Totals £
Charitable activities	<u>460</u>	<u>16,868</u>	<u>7,856</u>	<u>25,184</u>

9. GOVERNANCE COSTS

	2014 £	2013 £
Trustee expenses	2,254	2,420
Auditors' remuneration	<u>3,800</u>	<u>3,700</u>
	<u>6,054</u>	<u>6,120</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2014

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2014 nor for the year ended 31 March 2013.

Trustees' expenses

Trustee expenses during the year amounted to £2,254 (2013: £2,420).

11. STAFF COSTS

	2014 £	2013 £
Wages and salaries	154,316	155,227
Social security costs	11,564	11,791
Other pension costs	<u>4,765</u>	<u>2,645</u>
	<u>170,645</u>	<u>169,663</u>

The average monthly number of employees during the year was as follows:

	2014	2013
Charitable activities	9	8
Management and administration	<u>1</u>	<u>1</u>
	<u>10</u>	<u>9</u>

No employees received emoluments in excess of £60,000.

12. TANGIBLE FIXED ASSETS

	Fixtures and fittings £
COST	
At 1 April 2013	19,772
Additions	8,905
Disposals	<u>(6,574)</u>
At 31 March 2014	<u>22,103</u>
DEPRECIATION	
At 1 April 2013	16,059
Charge for year	4,803
Eliminated on disposal	<u>(6,544)</u>
At 31 March 2014	<u>14,318</u>
NET BOOK VALUE	
At 31 March 2014	<u>7,785</u>
At 31 March 2013	<u>3,713</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2014

18. MOVEMENT IN FUNDS

	At 1.4.13 £	Net movement in funds £	Transfers between funds £	At 31.3.14 £
Unrestricted funds				
General fund	38,359	111,891	(59,381)	90,869
IT Replacement	5,587	(1,307)	-	4,280
Membership Services	6,980	(5,869)	-	1,111
Property Maintenance	3,514	(7,679)	7,500	3,335
Support Work for people with PWS in the UK	92,625	(66,966)	60,225	85,884
Building Fund	50,000	(19,806)	-	30,194
Pension Provision	16,171	-	998	17,169
Volunteer Co-Ordinator Project	-	-	17,360	17,360
Literature Improvement	-	-	1,500	1,500
	<u>213,236</u>	<u>10,264</u>	<u>28,202</u>	<u>251,702</u>
Restricted funds				
Research	10,428	(3,754)	-	6,674
Northern Ireland Support	682	(5,703)	5,021	-
Welsh Self Portrait Exhibition	266	-	-	266
South East Worker	12,448	(1,634)	-	10,814
2013 International Conference	36,462	(3,239)	(33,223)	-
Marketing & Promotions	451	(451)	-	-
Family Days	468	(468)	-	-
Literature Improvement	630	-	-	630
	<u>61,835</u>	<u>(15,249)</u>	<u>(28,202)</u>	<u>18,384</u>
TOTAL FUNDS	<u>275,071</u>	<u>(4,985)</u>	<u>-</u>	<u>270,086</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2014

18. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	287,916	(176,025)	111,891
IT Replacement	-	(1,307)	(1,307)
Membership Services	-	(5,869)	(5,869)
Property Maintenance	-	(7,679)	(7,679)
Support Work for people with PWS in the UK	-	(66,966)	(66,966)
Building Fund	-	(19,806)	(19,806)
	<u>287,916</u>	<u>(277,652)</u>	<u>10,264</u>
Restricted funds			
Research	10,000	(13,754)	(3,754)
Northern Ireland Support	3,171	(8,874)	(5,703)
2013 International Conference	128,675	(131,914)	(3,239)
South East Worker	-	(1,634)	(1,634)
Marketing & Promotions	-	(451)	(451)
Family Days	-	(468)	(468)
	<u>141,846</u>	<u>(157,095)</u>	<u>(15,249)</u>
TOTAL FUNDS	<u>429,762</u>	<u>(434,747)</u>	<u>(4,985)</u>

19. PENSION COMMITMENTS

1. Prader-Willi Syndrome Association UK participates in The Pensions Trust's Growth Plan (the Plan). The Plan is funded and is not contracted-out of the State scheme. The Plan is a multi-employer pension plan.
2. Contributions paid into the Plan up to and including September 2001 were converted to defined amounts of pension payable from Normal Retirement Date. From October 2001 contributions were invested in personal funds which have a capital guarantee and which are converted to pension on retirement, either within the Plan or by the purchase of an annuity.
3. The rules of the Plan allow for the declaration of bonuses and/or investment credits if this is within the financial capacity of the Plan assessed on a prudent basis. Bonuses/investment credits are not guaranteed and are declared at the discretion of the Plan's Trustee.
4. The Trustee commissions an actuarial valuation of the Plan every three years. The purpose of the actuarial valuation is to determine the funding position of the Plan by comparing the assets with the past service liabilities as at the valuation date. Asset values are calculated by reference to market levels. Accrued past service liabilities are valued by discounting expected future benefit payments using a discount rate calculated by reference to the expected future investment returns.
5. The rules of the Plan give the Trustee the power to require employers to pay additional contributions in order to ensure that the statutory funding objective under the Pensions Act 2004 is met. The statutory funding objective is that a pension scheme should have sufficient assets to meet its past service liabilities, known as Technical Provisions.
6. If the actuarial valuation reveals a deficit, the Trustee will agree a recovery plan to eliminate the deficit over a specified period of time either by way of additional contributions from employers, investment returns or a combination of these.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2014

19. PENSION COMMITMENTS - continued

19. The leaving employer's share of the buy-out debt is the proportion of the Plan's liability attributable to employment with the leaving employer compared to the total amount of the Plan's liabilities (relating to employment with all the currently participating employers). The leaving employer's debt therefore includes a share of any 'orphan' liabilities in respect of previously participating employers. The amount of the debt therefore depends on many factors including total Plan liabilities, Plan investment performance, the liabilities in respect of current and former employees of the employer, financial conditions at the time of the cessation event and the insurance buy-out market. Therefore, the amounts of debt can be volatile over time.

20. When an employer withdraws from a multi-employer defined benefit pension scheme which is in deficit, the employer is required by law to pay its share of the deficit, calculated on a statutory basis (known as the buy-out basis). Due to a change in the definition of money purchase contained in the Pensions Act 2011 the calculation basis that applies to the Growth Plan will be amended to include Series 3 liabilities in the calculation of an employer's debt on withdrawal.

21. The Pensions Act 2011 also proposed regulations which will make "consequential or transitional provisions to avoid adverse consequences". Should an employer withdraw prior to the regulations coming into force (expected to be at the end of July 2014), they should contact The Pensions Trust to check whether the regulations could affect their debt on withdrawal calculation.

22. The Growth Plan is a "last man standing" multi-employer scheme. This means that if a withdrawing employer is unable to pay its debt on withdrawal the liability is shared amongst the remaining employers. The participating employers are therefore, jointly and severally liable for the deficit in the Growth Plan. As at 30 September 2013 the total deficit calculated on the buy-out basis was £219.9m.

23. Prader-Willi Syndrome Association UK has provided for the potential employer debt on withdrawal from the Plan. Prader-Willi Syndrome Association UK had made the decision before year end to close the Plan to future accrual and was therefore demonstrably committed to withdraw from the Plan. A payment of £17,169 has been made since the year end in full and final settlement of Prader-Willi Syndrome Association UK's employer debt.

20. CAPITAL COMMITMENTS

The Charity is currently organising a National PWS Conference to be held in September 2014. Deposits totalling £253 had been paid by the year end and these are included in prepayments. The Charity is currently committed to further expenditure of £21,511. It is anticipated that these costs will be covered by the expected future income receivable.

21. RELATED PARTY DISCLOSURES

Professor Tony Holland, President of PWSA UK, has received research funding of £42,690 from the charity to carry out the Vagus Nerve Study.

Professor Chris Oliver, Vice President of PWSA UK, has received research funding of £13,755 from the charity to carry out a study of skin picking in Prader-Willi syndrome.

22. POST BALANCE SHEET EVENTS

On 1 April 2014 Prader-Willi Syndrome Association UK merged with a new entity. Together they form the new charitable incorporated organisation with charity number 1155846, and also called Prader-Willi Syndrome Association UK.